



Procedures for Program Changes

Proposers develop and submit proposals through the University's Curriculum Information Management System (CIM). The Office of University Accreditation provides guidance on academic planning including proposals for new programs and changes to existing programs.

[Visit the University Accreditation website for more information.](#)

DEADLINES

All materials are due the Monday of the week prior to the Graduate Council meeting.

[Visit the Graduate Council website for meeting dates.](#)

Requires Approval (Vote)
Changes to Admission Requirements
Offering a New Degree, Diploma, or Certificate In a New or Existing Major (Field of Study)
Offering a New Major (Field of Study) In an Existing Degree
Offering a New Dual or Joint Degree Program
New or Modifications to Articulation/Cooperative Agreements
Merging an Existing Program(s) into a New or Existing Program
Adding or Removing a Different Version of, or Pathway to, an Existing Program
Closing, Suspending Admission Into, or Inactivating an Academic Program (Temporarily or Permanently)
Closing an Academic Unit (School, Department, etc.)
Changing the Home School, Department, or Unit of an Existing Program
Graduate Program Reviews
Exceptions or Changes to Graduate Policies (Deficiency Status, Transfer of Credit, etc.)

Notification Only
Changing the Name of a Degree, Diploma, Certificate, Major or Program Subcomponent (Track, Concentration, etc.)
Revising the Program's Curriculum/Degree Requirements and/or Program Length
Adding or Removing a Program Subcomponent (Track, Concentration, Specialization, Thesis or Non-Thesis Option, etc.)
Adding a New Instructional Modality to an Existing Program
Changing the Instructional Modality of an Existing Program
Adding a New Instructional Location to an Existing Program
Changing the Instructional Location of an Existing Program
Reactivating a Closed Program